

Maria Student

Common Application ID: 000000002

Counselor Letter

Prepared by: Parent of Student
Official Email

Intro paragraph where you discuss your unique position as both a parent and teacher. Introduce your student here by discussing the overall traits they possess.

1 to 4 body paragraphs where you discuss your student in depth. What makes them unique? What do they offer the school? What skills do they possess that will help them in college. Make sure to give concrete examples or use quotes from other teachers or mentors that have worked with them.

Conclusion paragraph where you can discuss what kind of college would be good for your student or what they are hoping to get out of the next 4 years. Summarize the student up again in one sentence and thank them for taking the time to read the letter.

Please contact me with any questions.

Parent of Student

School Name

Official email